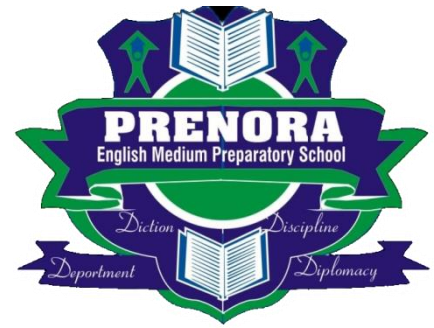


# PRNORA ENGLISH MEDIUM PREPARATORY SCHOOL

Stand D61 Thutu/Tswelopele Street  
Tel: +27 15 223 2187  
EMIS Number: 922225622  
Email Admin: admin@prenora.co.za



## SCHOOL RULES

1. The school hours are as follows:
  - Grade RR to Grade 3: 7h30 – 13h00 (Monday – Thursday)
  - Grade 4 to Grade 7: 7h30 – 14h00 (Monday – Thursday)
  - Fridays (All Grades): 7h30 – 13h00
  - Grade RR parents who wish to drop learners off before 07h30 or collect them after 14h00 should confirm such arrangement with the school.
2. Learners must bring along a lunch box to school. Grade RR learners will be provided with three meals daily:
  - Breakfast at 09h00
  - Lunch at 12h30
  - Snack at 15h00
3. Learner uniform and items of clothing must be clearly marked with the learner's name. The school takes no responsibility for any loss of uniform and items of clothing.
4. Learners who exhibit symptoms of illness such as coughing, sore throat or who present with temperatures above normal should not come to school. This is a precautionary measure set in place to contain illnesses and protect other learners from infections.
5. In the case of an infectious disease, the school must be notified immediately.
6. Learners who have been suffering from infectious diseases are not permitted to return to school without written clearance from a qualified medical practitioner.

7. Educators will take all necessary precautions to ensure the safety of all learners on the playground but they cannot be held responsible for any incident/ injury which may take place.
8. All learners will be disciplined when the need arises.
9. Fees are payable monthly in advance on or before the 7<sup>th</sup> of every month.
10. Grade RR fees are R600.00 x 12 months (including three meals per day).
11. Grade R to Grade 7 fees are R700.00 x 12 months.
12. Computer lessons are offered to Grade 4 to Grade 7 learners. Coding and robotics is offered to Grade R to Grade 3 learners.

**NB: PARENTS WHO ARE UNABLE TO PAY FEES ON A REGULAR MONTHLY/ TERMLY/ ANNUAL BASIS ARE ADVISED TO SEEK ENROLLMENT AT NON-FEE SCHOOLS.**

13. Submission of application forms:

- 13.1. Completed forms for new applications should be returned not later than the 26<sup>th</sup> of September of each year.
- 13.2. The completed forms should be accompanied by a deposit slip of R1100.00. Please note that this is a non-refundable Administration Fee.
- 13.3. A once – off payment of R240.00 for weekly casual must be paid along with the Admission Fee.

14. Completed Application Forms must be hand delivered to the School. Application Forms may not be submitted via email or fax.

15. The following documents must be submitted to the school:

- 15.1. Certified Copy of the Learner's Immunisation Records
- 15.2. Last Report from Previous School
- 15.3. Certified Copy of Birth Certificate
- 15.4. Transfer Letter from Previous School
- 15.5. Certified ID Copies of Both Parents or Grandparents or Guardian

15.6. Pay Slip and Confirmation of Employment

15.7. Proof of Residence

15.8. ID photos of the child x 2

15.9. If you are not a South African citizen you must also submit the following documents over and above the documents above:

15.9.1. Study permit.

15.9.2. Temporary or permanent Residence Permit from the South African Department of Home Affairs.

15.9.3. Evidence that you have applied for permission to stay in South Africa.

16. Drastic measures will be taken against those who did not pay fees from the 8<sup>th</sup> of every month. Grade R parents will be expected to contribute R800.00 towards our end of year Graduation Ceremony.

17. School uniform is compulsory.

#### GIRLS

- Tunic, tracksuits, blue jersey with a green stripe, black shoes and one pair of blue socks.
- A pair of denim trousers is allowed with two T-Shirts (the blue and the green one).

#### BOYS

- A pair of denim trousers, two T-shirts (the blue and the green one) & a tracksuit.
- Black shoes, pair of blue socks, a blue jersey with a green stripe.

18. School uniform can be purchased from the following uniform supplier:

Supplier Name: Quilt Inn

Physical Address: 108 Market Street

Polokwane

Contact Number: 015 297 2019

Cell: 072 212 2727/072 204 5355

## **PARENT ACKNOWLEDGEMENT**

I \_\_\_\_\_, THE PARENT OF \_\_\_\_\_ HAVE  
READ AND UNDERSTOOD THESE RULES AND WILL COMPLY WITH THEM. I GIVE THE  
SCHOOL PERMISSION FOR MY CHILD TO GO ON OUTINGS AND THE SCHOOL WILL NOT BE  
HELD RESPONSIBLE FOR ANY DAMAGE, INCIDENT OR INJURY WHICH MIGHT OCCUR TO  
MY CHILD DURING SUPERVISION BY AN EDUCATOR.

\_\_\_\_\_

SIGNATURE

\_\_\_\_\_

DATE